

Committee Business Report

Correspondence

Reasons for this Report

1. To update Members on correspondence arising from recent scrutiny meetings.

Correspondence

2. Following each Scrutiny Committee meeting, the Chair writes on behalf of all Members, to the relevant Cabinet Member and senior officer, summing up the Committee's comments, concerns and recommendations regarding the issues considered during that meeting. The Committee is routinely copied into the letters when they are forwarded to the Cabinet Member. Depending on the issues highlighted, the letter may request a response from the Cabinet Member to any recommendations made, and sometimes requests further information.
3. For Members information attached to this report are copies of correspondence following the October -December meetings of this Committee, both letters sent, and Cabinet responses received.
4. Where responses are *outstanding* the support officer continues to follow up on the Committee's behalf, particularly where the Committee has made a formal recommendation for monitoring as part of the new model and database in place to capture the impact of scrutiny. There are occasions, however, that the Committee does not formally request a response.

Committee	Scrutiny	Appendix
11 October 2021	Cardiff Public Services Board – Annual Report	1a
	<i>Response of the Board</i>	1b
11 October 2021	Recovery and Renewal Programme - update	2a
	<i>Cabinet response to PRAP recommendations</i>	2b (i)&(ii)
17 November 2021	Budget Monitoring 2021/22 - Month 6	3a
	<i>Response not required</i>	
17 November 2021	Governance & Legal Services Budget challenges	4a
	<i>Response not requested</i>	
17 November 2021	Corporate Property Strategy	5a
	<i>Response not required</i>	
6 December 2021	Mid-year Performance Assessment PRAP Performance Panel	6a
	<i>Cabinet response to Performance Panel observations</i>	6b (i)&(ii)
14 December 2021	Mid-year Performance Assessment – to note PRAP Committee	7a
	<i>Response not required</i>	
14 December 2021	Corporate Property Strategy	8a
	<i>Response not required</i>	
14 December 2021	Sickness Absence	9a
	<i>Response outstanding</i>	9b

Legal Implications

5. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct legal implications. However, legal implications may arise when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any

legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

Financial Implications

6. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters, there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

RECOMMENDATIONS

Members are recommended to:

- a. Note correspondence between the Committee and the Cabinet.

Davina Fiore

Director Governance & Legal

12 January 2022